



CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California 93407
ACADEMIC SENATE
805.756.1258

MEETING OF THE ACADEMIC SENATE EXECUTIVE COMMITTEE
Tuesday, January 28, 2003
UU220, 3:00 to 5:00pm

- I. Minutes: Approval of minutes for the January 7, 2003 Executive Committee meeting (pp. 2-4).
- II. Communication(s) and Announcement(s): The Academic Senate meeting on February 11 will be a presentation by J Kegley (Chair of the statewide Academic Senate), S Meisenhelder (President of CFA), and A Winnick (AVP for Academic Affairs, CSULA) on ACR 73 (plan to increase the percentage of tenured/tenure-track faculty in the CSU). Please inform faculty in your area that they are welcome to attend this meeting.
- III. Reports:
 - A. Academic Senate Chair:
 - B. President's Office:
 - C. Provost's Office:
 - D. Statewide Senators:
 - E. CFA Campus President:
 - F. ASI Representatives:
 - G. Other: Joe Grimes: reports and discussions on (1) Plycomm Project, (2) CSU Academic Technology Planning, and (3) Center for Teaching and Learning Activities.
- IV. Consent Agenda:
- V. Business Item(s):
 - A. Universitywide committee vacancy for 2002-2003: (p. 5).
 - B. [CSU Academic Senate Resolution AS-2594-03/FA] Resolution on Student Fees in the CSU; Mitigating Their Effects: (to be sent electronically prior to meeting).
 - C. [CSU Academic Senate Resolution AS-2595-03/FGA] Resolution on Opposition to Proposed Increase in CSU's Student Faculty Ratio: (to be sent electronically prior to meeting).
- VI. Discussion Item(s):
 - A. Academic Senate meetings: attendance, substitutes, proxies, and resignations: (p.6).
 - B. Orientation for new senators.
- VII. Adjournment:

CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California 93407
ACADEMIC SENATE

MINUTES OF
The Academic Senate Executive Committee
Tuesday, January 7, 2003
VU220, 3:00-5:00 p.m.

Preparatory: The meeting was opened at 3:10 p.m.

- I. Minutes: The minutes for the Executive Committee meeting of November 5, 2002 were approved without change.
- II. Communication(s) and Announcement(s):
- III. Reports:
 - A. Academic Senate Chair: (Menon) (a) CSU budget outlook for 2003-4 continues to be uncertain and we may begin to get a clearer picture of what we can expect when the Governor completes his budget message to the legislature on Friday January 10th. The contingency funds in the 2002-3 budget at the campus level will allow us to complete this academic year without too much disruption from the mid-year CSU cuts that were announced in December. The reports from President and Provost provide us with more details below. (b) The CSU Task Force on "Facilitating Student Success in Achieving the Baccalaureate Degree" issued its final report in December and Vice Chancellor David Spence has sent it to all campus presidents and senates as an action item with a request for campus plans that would meet the task force recommendations. The complete 45 page report can be downloaded from the CSU website <http://www.calstate.edu/acadAff/facilitatingGraduation.pdf> Here at Cal Poly the Student Success Council has already begun the work in a broader range of student success issues including graduation rates. (c) Our Senate Session on February 11, 2003 will be devoted to a special CSU presentation on "ACR73: A plan to increase the percentage of tenured and tenure-track faculty in the California State University" by a CSU team of presenters from the ACR73 Study Group (CSU Senate Chair Jackie Kegley, CFA President Susan Meisenholder, and CSU-LA Academic Affairs Associate Vice President Andrew Winnick).
 - B. President's Office: (Howard-Greene) The budget has a \$1.3 million reduction this year with no significant impact but next year's budget will be different. The Governor has proposed a \$10 million reduction, which the legislation will vote on. The Board of Trustees voted to institute a 10% mid-year academic fee increase. The budget's May revise will reveal more and by July 1, 2003 we will have a firm basis. President Baker has re-affirmed his commitment to adhere to all budget priorities and consultative procedures and consultations with the Academic Senate during this period of budget reductions.
 - C. Provost Office: (Zingg) The CSU system has been hit with a \$100 million budget decrease this year and it appears that nothing is sacred. The lottery process for students seeking places in the new apartment-style housing has been initiated. (Dalton) The student enrollment for this quarter is right on target but student course loads are higher than predicted. In regards to the faculty-staff housing project, the judge acted on the lawsuit finding four areas in the environmental impact report (EIR) that are not adequate,

therefore, needing additional work. However, this is seen as an obstacle we can overcome and the project is not in jeopardy as misleading press reports may have suggested. Also, this EIR objection applies only to the one segment of the project at the Highland-Santa Rosa intersection.

- D. Statewide Senators: None.
- E. CFA Campus President: None.
- F. ASI Representative: None.
- G. Other: None.

IV. Consent Agenda: None.

V. Business Items:

- A. Universitywide committee vacancies for 2002-2003: ASI Facilities and Operations Committee has a vacancy. Jonathan Reich announced the replacement of Michael Boswell with D. Gregg Doyle from CRP (CAED). Doyle will complete Boswell's term, which ends in 2003. MIS/p to approve the replacement.
- B. Curriculum proposal for Master of Public Policy (MPP): Hannings, chair of the Curriculum Committee. This master's degree is targeted primarily at those on the working world wishing to further their credentials. This proposal has the full support of the Curriculum Committee and is in sync with the future planning of our campus. MIS/p to agendize this proposal.
- C. Resolution on Class Attendance (CAM 485.2): Morrobel-Sosa, member of the Instruction Committee. The addition of item G. NCAA atWetic competitions and item H. Instructionally Related Activities CIRA/competitions to section 485.2 was agreed on, by the committee, after the review of the campus attendance policy and related to the problem where a number of faculty are not allowing this excusable provision for students to participate in these events. Hannings suggested that items 485 and 485.2 A-F of the resolution be moved to a WHEREAS clause since A-F is already in CAM and not up for discussion. MIS/p to accept suggestion. MIS/p to agendize resolution.
- D. Resolution on Budget Priorities: Foroohar, chair of the Faculty Affairs Committee. This is a joint resolution with the Academic Senate Budget and Long Range Planning Committee requesting that the Chancellor's Office honor 2 statewide resolutions approved last May. Those resolutions set long and short-term budget priorities on the issues of the implementation of ACR73 and faculty salary. Several campuses have passed similar resolution. MIS/p to agendize resolution.
- E. Resolution on Including Unit 3 Employees in the Program to Pay for Parking with Pretax Dollars: Foroohar, chair of the Faculty Affairs Committee. This resolution requests that Unit 3 employees be allowed to pay for parking through payroll deductions with pretax dollars. The following two changes were made to the resolution:

WHEREAS, Permitting faculty to pay for parking through payroll deduction with pretax dollars would benefit faculty at ~~little~~ or no cost to the California State University, and

RESOLVED: That the Academic Senate of California Polytechnic State University, San Luis Obispo, urge Cal Poly CSU administration to include faculty in the program to pay for parking with pretax dollars.

MIS/p to agendize resolution.

VI. Discussion Item (s):

- A. Faculty Club and Conference Center. Harris, chair of Ad Hoc Faculty Club and Conference Center Committee. The committee has come up with a list of short and long-term goals, which include the designation of a faculty club, and conference center on the Cal Poly master plan, establishing a venue for a regularly scheduled social time; establish a lunch area exclusively for faculty and others. The full report is available on the Academic Senate web page under Senate Committees. The first social hour will take place on Thursday, January 30 at Vista Grande from 4-6 p.m. The President's Office and the Academic Senate will host this event. Howard-Greene added that the feasibility of a conference center on campus has a long history of discussion among several campus constituencies, therefore, Harris' report is a good place to start networking and making connections.
- B. Formation of the University Civility Enhancement Council. The formation of an University Civility Enhancement Council originated from an Academic Senate initiative in conjunction with ASI and has now evolved into a University wide committee named "Council on University Citizenship". This council is to be chaired by the Provost and includes in its membership six ASI reps designated by ASI President and five faculty members nominated by the Academic Senate Chair. The council is charged with "...exploring issues and making policy recommendations related to the preservation and ongoing development of a vital, effective tradition of university citizenship at Cal Poly." Zingg added that he doesn't anticipate this council to be a policing or censoring body.
- C. Academic Senate meetings: attendance, substitutes, proxies, and resignations. Due to lack of time, this issue will be discussed at the next Executive Committee meeting.
- D. Orientation for new senators. Due to lack of time, this issue will be discussed at the next Executive Committee meeting.

VII. Adjournment: meeting was adjourned at 5:00 p.m.

Submitted by:



Gladys Gregory,
Academic Senate

UNIVERSITY-WIDE COMMITTEES
Vacancies for 2002-2003

Department

ASI Facilities and Operations Committee
(1 Representative/1 Vacancy)

ACADEMIC SENATE COMMITTEES
Vacancies for 2003-2004

College of Liberal Arts
Instruction Committee
Replacement for Patrick McKim

State of California

California Polytechnic State University
San Luis Obispo, California 93407

MEMORANDUM

Date: September 25, 2002

To: ALL ACADEMIC SENATORS

From: Academic Senate Office

Subject: **Attendance at Academic Senate Meetings**

In order to efficiently maintain a record of attendance at Academic Senate meetings and abide by our bylaws, we request that each of you pick up your nameplate at the entrance of UU 220 prior to each meeting even if you will not be sitting at a table where the nameplate will be displayed. The absentee list will be posted from those nameplates which remain on the table prior to the adjournment of the meeting.

If a substitute or proxy is representing you at a meeting, written notice, signed by the absent senator, should be given to one of the Academic Senate office staff at the beginning of the meeting.

Quoted below are the bylaw provisions concerning substitutes, proxies, and automatic resignation (Articles II. D, E, and F):

D. SUBSTITUTES

When a senator must miss Senate meetings over an extended period of time (two or three consecutive meetings), the senator must notify the appropriate caucus chair relating to the planned absences. The caucus chair will solicit nominations for a substitute, who is eligible for election to the Senate, from the senator's college. The caucus will then hold an election to decide who will act as a substitute. Substitutes shall be counted in the determination of a quorum and shall have voting rights. The caucus chair will transmit, in writing, the name of the substitute and the dates that substitute will be in attendance at Academic Senate meetings to the Chair of the Academic Senate.

E. PROXIES

When a senator must miss a Senate meeting or a portion of a meeting, the senator may select a member of his college who is eligible for election to the Senate or another senator who is a member of the college to serve as proxy. The senator shall transmit in writing the name of the person to serve as proxy to the Chair of the Academic Senate. Proxies shall be counted in the determination of a quorum and will have the same right to vote as the senator who is absent.

F. AUTOMATIC RESIGNATIONS

Any senator missing more than two consecutive Senate meetings without a substitute or proxy shall be automatically resigned from the Senate at its regular meeting and shall be reinstated if an appeal for reinstatement is upheld by the Executive Committee of the Academic Senate.

Thank you for your cooperation in this effort.